

In Foothills School Division, we value timely, accurate communication of student learning to parents. We are currently transitioning all of our Kindergarten to Grade 9 schools, over a three-year period, to an online grading program. This tool allows you as parents/guardians to monitor your children's progress at any time. The program, called Maplewood, is already used in high schools where students and parents already monitor grades and is the same program you currently use to pay school fees.

Last year, our school piloted Maplewood where teachers learned how to use the program and a parent focus group provided feedback. This year, we are opening this component of the program to parents and students so you can regularly check your child's progress in any course. Throughout the year, we will be seeking feedback from our parent focus group regarding the timeliness, accuracy and clarity of using Maplewood as a communication tool.

In order to monitor your child's progress please follow these instructions:

## Accessing Maplewood Gradebook

Use your login and password provided by your school to access your Maplewood account. Once you login, the following steps will give you real time access to his or her current marks.

The screenshot shows the Maplewood Gradebook interface for user Arbizo, Emma Danielle. The interface includes a navigation menu with options: Home, Personal, Attendance, Timetables, and Achievement. The 'Achievement' menu is expanded, showing 'Marks and Comments' and 'Archive Achievements'. A callout box points to the 'Marks and Comments' option with the text: "1. Your child's grades can be accessed by clicking on the Achievement menu and selecting Marks and Comments".

Below the navigation menu, there is a 'Class Information' section with a table showing the following data:

Class	Teacher	Markbook Last Updated
ELA00h - Language Arts	Mrs. M. Holman	
FSL00h - French	Mrs. R. Tsien	
HLT00h - Health	Mr. M. Wise	
MAT00h - Math	Mrs. A. McBrayer	
PED00h - Phys. Ed.	Mr. M. Wise	
SCN00h - Science	Mr. L. Dunlop	
SST00h - Social Studies	Mr. J. Brewer	

A second callout box points to the 'Markbook Last Updated' column with the text: "Note the Markbook Last Updated column to find out if new marks or comments have been posted!".

Class: **SST08b - Social Studies** *Mr. Brewer*  
 Include Dropped Classes  Show All Topics

Topic	Marks			Comments
	Reporting Period 1	Reporting Period 2	Reporting Period 3	
Social Studies - Skills				Select Term: Reporting Period 1
Japan				
Renaissance Europe				
The Spanish & the Aztecs				

2. Use the drop down to select which class you would like to view.

4. Select the gradebook icon for the outcome you would like to see grades for.

3. Make sure you've selected the current reporting period.

Select This Year to view all grades from this outcome.

Your child's marks are colour coded

- Blue for **Mastery**
- Green for **Proficient**
- Yellow for **Acceptable**
- Red for **Beginning**

Reporting Period 1 - Japan

Date Range: **This year** Generate Report

Term Mark:

Categories / Item	Mark	Date	Weight	Denominator
Achievement			1	1
Japan housing	P	Sep 25, 2017	1	1
Japanese Culture Project	P	Oct 03, 2017	1	1

If a task has a cartoon bubble next to it, that means your teacher has given you specific feedback for this task. Click the bubble to read it.